

CERTIFICATE OF RESOLUTION

THE STATE OF TEXAS

§

COUNTY OF HARRIS

§

TRAIL OF THE LAKES MUNICIPAL UTILITY DISTRICT

§

We, the undersigned officers of the Board of Directors (the "Board") of Trail of the Lakes Municipal Utility District (the "District"), hereby certify as follows:

1. The Board convened in regular session, open to the public, this 27th day of July, 2026, at the designated meeting place outside the boundaries of the District, and the roll was called of the members of the Board, to-wit:

Kim Pendleton	-	President
Jo A. Smith	-	Vice President
Troy King	-	Secretary
James Stubblefield	-	Assistant Secretary
David Cooper	-	Assistant Secretary

All members of the Board were present except the following absentees: _____ thus constituting a quorum. Whereupon, among other business, the following was transacted at such meeting:

RESOLUTION ADOPTING POLICY REGARDING PUBLIC COMMENT AND RULES GOVERNING CONDUCT AT MEETINGS OF THE BOARD OF DIRECTORS

was duly introduced for the consideration of the Board. It was then duly moved and seconded that such Resolution be adopted; and, after due discussion, such motion, carrying with it the adoption of said Resolution, prevailed and carried by the following vote:

AYES: All Present

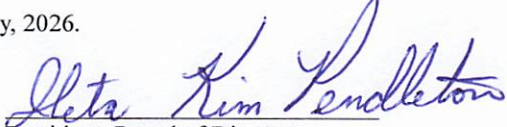
NOES: None

2. A true, full, and correct copy of the aforesaid Resolution adopted at the meeting described in the above and foregoing paragraph is attached to and follows this Certificate; such Resolution has been duly recorded in said Board's minutes of such meeting; the above and foregoing paragraph is a true, full, and correct excerpt from the Board's minutes of such meeting pertaining to the adoption of such Resolution; the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of the Board as indicated therein; each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance of the time, place, and purpose of such meeting and that such Resolution would be introduced and considered for adoption at such meeting and each of such officers and members consented, in advance, to the holding of such meeting for such purpose; such meeting was open to the public, as required by law, and public notice of the time, place and purpose of such meeting was given as required by V.T.C.A. Government Code, Chapter 551, as amended.

SIGNED AND SEALED this 27th day of July, 2026.



Secretary, Board of Directors



President, Board of Directors

(SEAL)

4916-3082-9247.2



**RESOLUTION ADOPTING POLICY REGARDING PUBLIC COMMENT AND RULES
GOVERNING CONDUCT AT MEETINGS OF THE BOARD OF DIRECTORS**

THE STATE OF TEXAS	§
COUNTY OF HARRIS	§
TRAIL OF THE LAKES MUNICIPAL UTILITY DISTRICT	§

WHEREAS, the Board of Directors (the "Board") of Directors of Trail of the Lakes Municipal Utility District (the "District") meets at a location outside the District, at the offices of Coats Rose, 9 Greenway Plaza, Suite 1000, Houston, Texas 77046, on the fourth Monday of each month and from time to time thereafter as necessary for the purpose of conducting business of the District;

WHEREAS, members of the public are often present at the meetings and desire to address the Board of Directors concerning matters of the District; and

WHEREAS, the Board of Directors seeks to adopt uniform rules that balance the public's right to participate in open meetings with the District's responsibility to conduct meetings in compliance with the Texas Open Meetings Act and other applicable laws; and

WHEREAS, pursuant to Section 551.007(c) of the Texas Government Code, the Board may adopt reasonable rules regarding the public's right to address the body; and

WHEREAS, pursuant to Section 551.023(b) of the Texas Government Code, the Board may adopt reasonable rules to maintain order at a meeting; and

WHEREAS, pursuant to Texas Penal Code §42.05, members of the public do not have the right to disrupt the meeting; and

WHEREAS, the Board deems it necessary, in order to conduct orderly meetings, preserve the space required by Directors, consultants, and staff to carry out District business, and promote civility and mutual respect among all participants, to adopt a comprehensive policy regarding public comment procedures and rules governing conduct at meetings of the Board;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF TRAIL OF THE LAKES MUNICIPAL UTILITY DISTRICT THAT:

I.

The Board of Directors of the District hereby adopts the Policy Regarding Public Comment and Rules Governing Conduct at Meetings of the Board of Directors, set forth in Exhibit "A," attached hereto.

II.

This Resolution shall not be construed to limit or restrict any right of a member of the public to address the Board under Section 551.007 of the Texas Government Code, to record a meeting under Section 551.023(a) of the Texas Government Code, or to participate remotely to the extent otherwise made available by the District under Section 551.127 of the Texas Government Code.

III.

The President or any Vice President are authorized to execute, and the Secretary or any Assistant Secretary are authorized to attest this Resolution on behalf of the Board of the District and to do any and all things necessary to carry out the intent hereof.

[SIGNATURE PAGE FOLLOWS]

Heta Kim Pendleton
President, Board of Directors

ATTEST:

[Signature]
Secretary, Board of Directors



EXHIBIT A

POLICY REGARDING PUBLIC COMMENT AND RULES GOVERNING CONDUCT AT MEETINGS OF THE BOARD OF DIRECTORS

I. PURPOSE

The purpose of this policy is to maintain order at meetings of the Board of Directors of Trails of the Lakes Municipal Utility District (the "District"); to provide a fair and orderly process for members of the public to address the Board; and to promote mutual respect and civility among Directors, District staff, consultants, and members of the public, and to ensure that the Directors, the District's consultants, and District staff have the space and access necessary to conduct District business. This policy is intended to promote open dialogue and constructive participation while maintaining consistency, fairness, and civility.

II. RULES GOVERNING PUBLIC COMMENT

- a) **Recognition.** Public comments are limited to individuals who have been acknowledged by the Board of Directors and who speak from the designated location.
- b) **Time Limits.** Each speaker is limited to a maximum of three (3) minutes, unless otherwise extended by the Board of Directors.
- c) **Sign-In.** No individual may address the Board without first providing his or her name and, if applicable, the subject on which the individual wishes to speak, to the Secretary or the District's designee.
- d) **Agenda vs. Non-Agenda Items.** Individuals speaking on agenda items shall restrict their comments to the subject matter listed and may speak during the public comment portion of the agenda or when the Board takes up that item. Individuals speaking on non-agenda items may only do so during the public comment portion of the agenda, and the Board may not deliberate or act on a non-agenda item except to (i) provide specific factual information, (ii) recite existing District policy, or (iii) propose placing the subject on a future agenda.
- e) **Addressing the Board of Directors.** All remarks by members of the public shall be addressed to the Board as a whole and not to any individual Director, District employee, consultant, or other member of the public, unless in direct response to a question from that individual.

III. RULES GOVERNING CONDUCT

- a) **Seating.** The area at or immediately surrounding the meeting table is reserved for the Directors, District staff, the District's consultants, and such other individuals as the Board determines are necessary for the conduct of the meeting. The District shall designate an area for public seating at each meeting, and members of the public shall be seated in that area for the duration of the meeting. A member of the public shall not occupy a seat at or approach the meeting table except when recognized by the Board to address it, when called upon to respond to a specific item of business, or when

otherwise invited to do so by the Board. The Board shall allow a member of the public to sit at the meeting table if a seat remains unoccupied but shall return to the public seating area of the meeting if any Director, District staff, District's consultant, or such other individuals as the Board determines are necessary for the conduct of the meeting enter the meeting.

- b) **Decorum.** Proper respect, decorum, and civility shall prevail at all times. No person attending a meeting shall engage in disorderly or boisterous conduct, including applause, whistling, stamping of feet, booing, or making any loud, threatening, profane, abusive, personal, impertinent, or slanderous utterance that disturbs, disrupts, or otherwise impedes the orderly conduct of the meeting. Threats, obscene or profane language, incitement of violence, or conduct that materially disrupts the meeting are prohibited.
- c) **Materials.** Signs, placards, banners, or other similar items that obstruct views, impede safety, or disrupt proceedings are prohibited.
- d) **Compliance.** All persons attending a meeting shall obey any lawful order of the Board of Directors intended to enforce this policy, including a request to return to the designated public seating area if seated outside it without having been recognized or invited under subsection (a) above.
- e) **Directors, Staff, and Consultants.** Directors, District staff, and consultants shall likewise treat all other Directors, staff, consultants, and members of the public with respect, and shall not make belligerent, personal, threatening, intimidating, abusive, profane, or disparaging comments toward any person during a meeting.

IV.

ENFORCEMENT

- a) **Authority.** The Board of Directors shall preserve order and enforce this policy in a uniform and even-handed manner.
- b) **Noncompliance and Removal.** A member of the public who declines to comply with a request made under this policy, or who is otherwise unruly, abusive, or disruptive to the conduct of the meeting, may be treated in accordance with Texas Penal Code § 42.05 and applicable provisions of the Texas Open Meetings Act, including removal from the meeting.
- c) **No Invalidation; Non-Waiver.** A breach of this policy shall in no event be a basis for the invalidation of any action taken by the Board. Enforcement or non-enforcement of this policy shall not be deemed a waiver of its terms.

V.

NO EFFECT ON RIGHT TO PARTICIPATE

This policy governs the manner and location of public participation at meetings of the Board. It does not limit, restrict, or condition any member of the public's right to address the Board on an agenda item under Section 551.007 of the Texas Government Code, to record the meeting under Section 551.023(a) of the Texas Government Code, or, if made available by the District, to participate remotely under Section 551.127(k) of the Texas Government Code.